

Safe Work Practice – Control of Traffic on Work Sites SWP-011

Preparation: Safety Specialist	Approval Authority: Senior Management	Issuing Dept: Safety
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GENERAL:

To ensure that Diversified Staffing employees are protected from the hazards associated with traffic congestion on work sites. Traffic control people need to make sure they are prepared by reviewing their training workbook. Be well rested and ready to work. Take plenty of fluids and make sure they have food with them to maintain their energy throughout the day.

PROTECTIVE MECHANISMS:

- Personal Protective Equipment (PPE) - Part 18 OH&S Code
- Log Book and Pen
- Flashlight with a semi-transparent or fluorescent orange wand
- Air horn or other warning device
- Personal protective supplies such as insect repellent, sun screen
- Communication devices
- Rain gear
- Signs and Barricades
- Emergency Response Plan (ERP)

SELECTION AND USE:

- As per the job requirement
- OH&S Legislation – Part 12 Section 194, Subsections 1-7
- The Government Services Act, the Municipal Taxation Act, and the Alberta Transportation Act.
- The Alberta Building Code and the Federal Roadways Act.
- The Highway Traffic Act, the Alberta Building Code, Occupational Health and Safety Act, Regulation and Code and Municipal by-laws.
- The Right of Way Act, the Motor Vehicle Act and the Highway Code.

SUPERVISOR RESPONSIBILITY:

- To facilitate and/or provide proper instruction to their workers on protection requirements
- Selection of Equipment
- Hazard Assessment
- Work Site Inspection

WORKER RESPONSIBILITY:

- Pre plan all traffic control sites
- Plan an escape route
- Stand alone
- Never leave the station unattended
- Never wave the paddle
- Keep signs clean and in good condition
- Remove or cover signs when not in use
- Never stand or walk in the path of moving vehicles
- No personal radios or other distractions at traffic control sites

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- Know what is happening
- Check to make sure your signs are in place
- Use eye contact to get driver's attention
- Stay alert

NOTE:

- All PPE must be inspected prior to use.
- All equipment must be inspected prior to use.

***The information contained within this document does not take precedence over Occupational Health and Safety legislation. All employees should be familiar with the *Occupational Health and Safety Act* and the *Regulations*.**

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