

Safe Work Practice – Working with Scaffolding

SWP-012

Preparation: Safety Specialist

Approval Authority: Senior Management

Issuing Dept: Safety

GENERAL:

To ensure that Diversified Staffing employees are protected from the hazards associated when working with/around/on scaffolding.

PROTECTIVE MECHANISMS:

- Personal Protective Equipment (PPE) - Part 18 OH&S Code
- Manufacturers Specifications
- Emergency Response Plan (ERP)

SELECTION AND USE:

- As per the job requirement
- OH&S Legislation – Part 23 Scaffolds and Temporary Work Platforms

SUPERVISOR RESPONSIBILITY:

- To facilitate and/or provide proper instruction to their workers on protection requirements
- Selection of Equipment – determine the type of scaffold required
- Ensure a travel restraint system, such as guardrails or similar barriers, that prevents a worker from traveling to the edge of a structure or to a work position from which the worker could fall is in place
- Hazard Assessment
- Work Site Inspection

WORKER RESPONSIBILITY:

- Ensure grounding on a firm and level base.
- Maintain the established minimum clearances from all power lines.
- Provide a safe access ladder.
- Ensure scaffold has a platform perimeter handrail.
- Anchor or tie a *free standing* scaffold according to legislation – Refer to Part 23 Scaffolds and Temporary Work platforms.
- Do not use a ladder sloped against the side of a scaffold at any time.
- A toe board is required on all platforms.
- Ensure tube and clamp modular construction is utilized. Wood construction is to be used only when absolutely necessary.
- Ensure proper safe scaffold tags are installed.
- Utilize a tag line when hoisting material.
- Minimize tools, material and debris on the platform.
- Ensure a hand line with a tool bag for tools is utilized.
- Ensure you use travel restraint system, such as guardrails or similar barriers that would prevent you traveling to the edge of a structure or to a work position from which the worker could fall is in place.

NOTE:

- All PPE must be inspected prior to use.
- All equipment must be inspected prior to use.

***The information contained within this document does not take precedence over Occupational Health and Safety legislation. All employees should be familiar with the *Occupational Health and Safety Act* and the *Regulations*.**

Controlled by: Safety Specialist	Revised: June 28, 2017	Approved by: Senior Management	Path: P:\Corporate\Safety Docs\Safe Work Practices (SWP's)
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