



Industry Type:	All
Initial Issue Date:	June 28, 2017
Revision No:	

## Safe Work Practice – Operation of Manlifts & Scissor Lifts SWP-002

Preparation: Safety Specialist      Approval Authority: Senior Management      Issuing Dept: Safety

### GENERAL:

To ensure that Diversified Staffing employees are protected from the hazards associated when operating manlifts and/or scissor lifts.

### PROTECTIVE MECHANISMS:

- Safe Work Practice (SWP)
- Manufacturers specifications
- Personal Protective Equipment (PPE) - Part 18 OH&S Code
- Barricades and warning signs
- Emergency Response Plan (ERP)

### SELECTION AND USE:

- Safe Work Practice (SWP)
- Manufacturers specifications

### SUPERVISOR RESPONSIBILITY:

Supervisors are responsible to facilitate and/or provide proper instruction to their workers on protection requirements and training and to select/determine the correct lifting equipment that is required for the job.

### WORKER RESPONSIBILITY:

1. Erect warning devices.
2. Erect barricades and warning signs
3. Ensure Flagperson on site.
4. Swamper to be utilized and identified.
5. Ensure means of communication between operator and swamper.
6. Fall arrest protection in place.
7. Follow manlift / scissor lift specific make / model safe work procedures step by step.
8. Do not use hand-held devices (cell phone, two-way radio etc.) while operating the piece of equipment.

### NOTE:

- No person shall operate a Manlift or Scissorlift until they have received adequate training, in accordance with manufacturers specifications and hold a valid certificate.
- All PPE must be inspected prior to use.

**\*The information contained within this document does not take precedence over Occupational Health and Safety legislation. All employees should be familiar with the *Occupational Health and Safety Act and the Regulations.***

Controlled by: Safety Specialist	Revised: June 28, 2017	Approved by: Senior Management	Path: P:\Corporate\Safety Docs\Safe Work Practices (SWP's)
-------------------------------------	---------------------------	-----------------------------------	---